



 **3-8 OCTOBER, 2026**

 **Crowne Plaza Atlanta SW by IHG, 201 Aberdeen Pkwy, Peachtree City, GA 30269**

**VENDOR INFORMATION**

<b>Contact Name:</b>		
<b>Company or Church Name:</b>		
<b>Mailing Address:</b>		
<b>City:</b>	<b>State:</b>	<b>ZIP:</b>
<b>Email Address:</b>	<b>Cell Phone:</b>	
<b>Type of Goods Being Sold:</b>	<b>\$150 per table</b>	<b>Additional Comments:</b>

**Payment & Cancellations**

- To reserve space, the Exhibitor shall submit payment [in full] of the associated space cost[s] with a completed contract.
- No refunds will be made on contracts cancelled after September 15, 2025.

**User of Space**

- A standard-draped & skirted table, 2-chairs, wastebasket & electrical outlet [if needed] are provided without charge.
- All other furnishings, equipment, etc., are to be provided at the Exhibitor's own expense.
- Sub-leasing of any portion of the assigned exhibit space by the contracted Exhibitor is strictly prohibited.
- The Exhibitor may not permit another party to exhibit, sell, promote in any manner or take orders in their exhibit space.
- No Exhibitor shall place displays or signage in such a way as to interfere with other Exhibitors.

**Storage**

- Exhibitor's are permitted to store packing boxes & other non-hazardous materials under the tables; space will not be provided or excess boxes.
- Storage [under tables] is at the Exhibitor's risk.

**Liability**

- Exhibitor's agree that the 53rd Southeastern Regional Lectureship Committee[s], it's staff, host church, the Crowne Plaza IHG Hotels & Resorts and it's employees will not be responsible for any damages, losses or destruction of the Exhibitor's property; nor injuries to exhibitor's or his/her representatives.
- All claims for any such loss, damage, destruction or injury are hereby expressly waived by the Exhibitor.

**Insurance / Security**

- Exhibitor's desiring to insure their materials, must do so at their own expense.

**Restrictions**

- Lectureship Coordinator's reserve the right to require modification-limitation-elimination-removal of any exhibit deemed questionable or unacceptable at any time. Removal of exhibits for these reasons will forfeit all monies/fees paid.
- Use of flammable, volatile or any hazardous materials is strictly prohibited. All city, county & state fire code regulations must be observed at all times.